

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF DECEMBER 10, 2025, REGULAR MEETING

The meeting was called to order at 9:08AM by Jennie Schmitt at the BSDL.

Present: Trustees, Jim Larsen, Bree McGregor, Ginny Freeman, Laura Reznich, and Jennie Schmitt; Stacy Pasche, Library Director.

Absent: Trustee, Brian Johnson and Claudia Bailey.

Approval of Agenda: Motion by Laura Reznich/Jim Larsen to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Motion by Laura Reznich/Jim Larsen to approve the minutes of the November 12, 2025, board meeting. Motion carried, unanimous.

Treasurer's Report: The board asked Laura to simplify and clarify the reports we are given each month. In the future we will receive the Balance Sheet, the Budget vs. Actuals Sheet which will include the % of budget column and possibly a column showing the prior year's figures for comparison, and the list of Disbursements. Laura will provide us with a "cheatsheet" giving us some insight into the mysteries of the accounting world, particularly how the large payment to MERS should be shown. Approval of the November treasurer's report is postponed until the January board meeting pending re-presentation.

Approval of Monthly Bills: Motion by Jim Larsen/Bree McGregor to authorize the November disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy Pasche's reported on November. See attached report.

Motion by Ginny Freeman/Laura Reznich to approve replacing the two LED parking lot lights by Bluewater Electric for \$1,580. Motion carried, unanimous.

Motion by Jim Larsen/Laura Reznich to approve funds needed to replace the boiler, \$12,691, by Westshore Plumbing & Heating. Motion carried, unanimous.

Committee Reports

1. Finance

a. Review Bank Signatures - We need to update the list of signers for the *State Savings Bank* account. **Motion** by Laura Reznich/Jim Larsen to designate Jim Larsen, Jennie Schmitt, Ginny Freeman, Bree McGregor, and Laura Reznich as signers and remove all other names. Motion carried, unanimous.

The President, Jennie Schmitt, and Treasurer, Laura Reznich, are the only names on the *West Shore Bank* account.

2. Building & Grounds - see Director's report

3. Policies - no report

4. Personnel - no report

Strategic Plan: Planning session to follow the board meeting.

Old Business: None

New Business: None

The meeting was adjourned at 10:03 AM.

Respectfully submitted,
Ginny Freeman, Secretary