

## **BSDL Regular Monthly Board Meeting Minutes**

Wednesday, November 12, 2025 9:00 a.m.

The meeting was called to order at 9:05 AM by Jennie Schmitt at the BSDL.

Present: Trustees, Jennie Schmitt, Laura Reznich, Jim Larsen, Bree McGregor; Stacy Pasche, Library Director.

Absent: Trustees Ginny Freeman, Brian Johnson and Claudia Bailey.

Approval of Agenda: Motion by Jim Larsen/Laura Reznich to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Motion by Laura Reznich/Jim Larsen to approve the minutes of the October 2025 regular board meeting minutes as written. Motion carried, unanimous.

Treasurer's Report: There was a question regarding how the property insurance payment is reflected on the financial statements. The payment was made in full in July but appears to have been posted later.

Approval of Monthly Bills: Motion by Bree McGregor/Jim Larsen to authorize the September disbursements as listed and attached to the minutes. Motion carried, unanimous.  
Motion by Jim Larsen/Laura Reznich to authorize the October disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on October.

### **Committee Reports:**

Finance: Laura noted the MERS defined benefit payment of \$37,555 was disbursed from the West Shore Bank account, but after reviewing previous meeting minutes, Laura determined it should have been taken from operating funds in the State Savings Bank account. The bookkeeper has since moved funds from SSB to WSB so that the WSB balance is back to \$210,000.  
*The WSB account is comprised of two earmarked funds: \$80K for furnishing & equipment and \$130K for major building repairs and maintenance.*

Personnel: Personnel committee submitted a revised website policy. Motion by Jim Larsen to approve the website policy, second by Reznich. Motion carried, unanimously.

Strategic Plan: Stacy and Bree distributed a rough draft of the Strategic Plan document. A further revised draft will be sent prior to the next planning session, which will be directly after the December board meeting.

Old Business: None

New Business: None

The meeting was adjourned at 9:49 AM.

Respectfully submitted, Stacy Pasche, Library Director