BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF AUGUST 19, 2026, REGULAR MEETING

The meeting was called to order at 9:08AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Jandy Sprouse, Brian Johnson, Laura Reznich (left at 9:45), and Jennie Schmitt; Stacy Pasche, Library Director
Absent: Trustees, Jim Larsen and Bree McGregor.

Approval of Agenda: Motion by Brian Johnson/Laura Reznich to approve the agenda as presented. Motion carried, unanimous.
Public Input: None
Approval of Minutes: Motion by Brian Johnson/Laura Reznich to approve the minutes for the July 15, 2026, regular monthly meeting. Motion carried, unanimous.
Treasurer's Report: Motion by Ginny Freeman/Brian Johnson to approve the July financials as presented with explanations. Disregard the YTD Profit and Loss report as it was generated sometime in August, rather than on July 31st. Motion carried, unanimous.
Approval of Monthly Bills: Motion by Laura Reznich/Jandy Sprouse to authorize the July disbursements as listed and attached to the minutes. Motion carried, unanimous.
Library Director's Report: Stacy Pasche reported on July. See attached. Under library closures, Stacy suggests considering closing the Saturday of Labor Day weekend, giving the staff the entire weekend off. She will see what the patron traffic is like this year.

Committee Reports
1. Finance
    a. ACH Policy - **Motion** by Brian Johnson/Laura Reznich to approve the Electronic Transactions (ACH) Policy as presented and attached. Motion carried, unanimous. This policy can be revised as we reframe/develop our new plan with our new bookkeeper, Randi Stoltz.
2. Building & Grounds - none
3. Policies - none
4. Personnel - none

Strategic Plan: Nothing new
Old Business: None
New Business:
1. Bookkeeping Proposal - The board packet contained a copy of Randi Stoltz's proposal outlining the bookkeeping tasks she will now be doing for the BSDL.
2. Election of Officers and oath of office - We will handle this at the September meeting when a full board will be present.
3. Committee assignments/renewals - nothing new since the August meeting
4. Set Annual Board Meeting Calendar - Our meeting calendar will be discussed again at the September meeting in order to have input from all the trustees.
5. Preliminary discussion of search for new director/hiring process/interim director/time frame/ continuity plan - Stacy will contact the board to set up a special meeting in the next two weeks.

The meeting was adjourned at 10:05 AM.
Respectfully submitted, Ginny Freeman, Secretary