BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF MAY 13, 2026, REGULAR MEETING

The meeting was called to order at 9:03AM by Jennie Schmitt at the BSDL.

Present: Trustees, Jim Larsen, Ginny Freeman, Laura Reznich, Jandy Sprouse, Bree McGregor, and Jennie Schmitt; Stacy Pasche, Library Director
Absent: Trustee, Brian Johnson

Approval of Agenda: Motion by Jim Larsen/Bree McGregor to approve the agenda as presented. Motion carried, unanimous.
Public Input: None
Approval of Minutes: Motion by Ginny Freeman/Laura Reznich to approve the minutes of the April 8, 2026, board meeting as corrected (omit the word "minutes" from line 2 of Approval of Minutes). Motion carried, unanimous.
Treasurer's Report: Laura Reznich once again went over the change of format for our monthly financial reports that started in November. This involves the entries under unrestricted funds, furnishing & equipment, major building repairs and maintenance, spendable reserve, capital outlay, and retirement/ defined benefit expense. **Motion** by Ginny Freeman/Jim Larsen to approve the November and December, 2025 treasurer's reports as presented and explained by Laura. Motion carried, unanimous. We will go over the March and April, 2026, financials for approval at our May 28th special meeting (in addition to the main agenda item of approving the budget for 2026-2027).
Approval of Monthly Bills: Motion by Laura Reznich/Jim Larsen to authorize the April disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy Pasche reported on April. See attached report. One update is that Jeff Towsley, retiring FEAS superintendent, confirmed that the school wants to go ahead and renew the partnership contract with BSDL now, not waiting for the new superintendent who arrives in August.

Mission Moment - Stacy Pasche drew our attention to Kaitlyn Matesich's very successful presentation on "Boundary Building with Patrons" at the PLA conference. See survey and comments in the board packet.

Committee Reports

1. Finance
    A. FY 2026 Budget Amendments - **Motion** by Laura Reznich/Bree McGregor to approve the budget amendments as presented. Motion carried, unanimous. See attached.
2. Building & Grounds - none
3. Policies - none
4. Personnel - see director's assessment under old business.

Strategic Plan: none
Old Business:

1. Director's Assessment - Jennie Schmitt reported on the complied results of the board's survey. The report will go in Stacy's personnel file. In the future she will also fill out an Individual Development Plan (IEP) just as is done by Kaitlyn and Heidi (our other full time employees). That will be another measurement tool for the board to use.

New Business:

1. FY 2026-2027 Budget Proposal - **Motion** by Jim Larsen/Jandy Sprouse to approve the presented draft of the BSDL proposed budget for 2026-2027. Motion carried, unanimous. This will be the subject of a public hearing at 9AM on May 28, 2026, at the BSDL.

The meeting was adjourned at 10:20 AM.

Respectfully submitted,
Ginny Freeman, Secretary