BSDL Regular Monthly Board Meeting Minutes
Wednesday, January 14, 2026   9:00 a.m.

The meeting was called to order at 9:08 AM by Jennie Schmitt at the BSDL.

Present: Trustees, Jennie Schmitt, Laura Reznich, Jim Larsen, Claudia Bailey, and Bree McGregor; Stacy Pasche, Library Director.

Absent: Trustees Ginny Freeman and Brian Johnson

Approval of Agenda: Motion by Jim Larsen/Laura Reznich to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Motion by Laura Reznich/Jim Larsen to approve the minutes of the December 2025 regular board meeting minutes as written. Motion carried, unanimous.

Treasurer's Report: Frankfort Accounting provided a new format for the financial reports to the board. Moving forward, they would like the financial packet to include:

- Budget to Actual w/ full budget, plus % of budget
- Balance Sheet (no changes)
- Omit the Profit and Loss report
- Disbursements report should include the following:
  - Date
  - Name
  - Split
  - Amount

Laura will work with Emily (Frankfort Accounting) to correct how the large MERS payment from July should be reflected in the financial statements.

The boiler replacement should come out of the Capital Outlay budget and the Spendable Reserve income should be adjusted to reflect the expense. In the future, Capital expenses using reserve funds can be paid directly from the West Shore Account.

Approval of Bills: There was a question regarding the Motion by Claudia Bailey/Jim Larsen to authorize the December disbursements. Motion carried, unanimous.

Library Director's Report: Stacy reported for December.

Mission Moment: Bree shared that the library recently welcomed the local Girl Scout troop to display their gingerbread houses in the library. The exhibit brought families into the building, sparked conversations, and filled the space with creativity and joy (and great smells!). By opening our doors to these young community members and celebrating their work, the library served as a place of connection, learning, and belonging.

Committee Reports:

Finance: Bree confirmed that the State Savings Bank Account Signatures may be updated online. A copy of the approved minutes stating the updated account permissions is required. Permissions were updated at the December meeting.

Personnel: None

Building & Grounds:	None
Policies:	None

Strategic Plan: Stacy and Bree distributed draft 4 of the Strategic Plan document. It was agreed that Section 4, Block 1, regarding growth in program attendance, requires revision due to uncertainty about the attainability of the stated goal. Edit suggestions were provided, and Bree and Stacy will revise the section for review at the next meeting.

Old Business: Exterior Door Replacement.
There was a question regarding ADA code with the door opening at 35” instead of the standard 36”. Laura motioned to approve the proposal (up to $20,000) from Northern Michigan Glass to replace the front door with a telescoping automatic door, pending confirmation the door meets all ADA code requirements. Second by Claudia Bailey. Motion passed, unanimously.

New Business: Claudia Bailey regretfully has decided to resign from the Library Board, citing time constraints. The Board accepted Claudia’s resignation with appreciation for her contributions and regret that she is unable to continue serving.

Adjournment: The meeting was adjourned at 10:06 AM.

Next Monthly Meeting is Wednesday, February 11, 2026 @ 9:00 a.m.

Respectfully submitted, Stacy Pasche, Library Director