

BENZIE SHORES DISTRICT LIBRARY BOARD  
MINUTES OF JUNE 11, 2025, REGULAR MEETING

The meeting was called to order at 9:02AM by Jennie Schmitt at the BSDL.

**Present:** Trustees, Claudia Bailey, Brian Johnson, Jim Larsen, Ginny Freeman, Bree McGregor, Laura Reznich, and Jennie Schmitt. Stacy Pasche, Library Director

**Approval of Agenda: Motion** by Jim Larsen/Laura Reznich to approve the agenda as presented. Motion carried, unanimous.

**Public Input:** None

**Approval of Minutes: Motion** by Brian Johnson/Claudia Bailey to approve two sets of board meeting minutes board meeting as written, May 28, 2025, Public Hearing on the Budget for the Fiscal Year 2025-2026, and May 28, 2025, Special Meeting, and one set as corrected, May 14, 2025, (under New Business, 2. Oaths of Office will be administered in *July*). Motion carried, unanimous.

**Treasurer's Report:** Laura Reznich went over the new format of the monthly reports. **Motion** by Brian Johnson/Jim Larsen to approve the May treasurer's report as presented and attached to the minutes. Motion carried, unanimous.

**Approval of Monthly Bills: Motion** by Jim Larsen/Claudia Bailey to authorize the May disbursements as listed and attached to the minutes. Motion carried, unanimous.

**Library Director's Report:** Stacy reported on May. See attached report.

**Committee Reports:**

Finance Committee

1. 2024-2025 Budget Adjustments - **Motion** by Laura Reznich/Brian Johnson to approve the amendments to the 2024-2025 budget. Motion carried, unanimous. See attached spreadsheet showing the changes.

**Strategic Plan:** A draft of the first strategic plan goal will be presented at the July board meeting.

**Old Business:**

Defined Benefit Balance - As indicated in the Director's Report, MERS has come back to us with an update. We will go ahead with our plan to pay \$37,555 to fund the plan 100%. However, there may still be small payments required sometime in the future. Decided not to have MERS rep Sonia come in to explain the actuarial tables, etc.

**New Business:**

1. Boiler upgrade - **Motion** by Brian Johnson/Jim Larsen to have Westshore Plumbing replace the entire backflow preventer for \$2,380 (rather than rebuilding it). Motion carried, unanimous.

2. Policy Revisions - **Motion** by Ginny Freeman/Claudia Bailey to approve revisions to two policies regarding limits to photocopying and printing (50 page maximum) and loan period for magazines (no renewals). Motion carried, unanimous.

The meeting was adjourned at 9:54 AM.

Respectfully submitted,  
Ginny Freeman, Secretary