

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF MAY 14, 2025, REGULAR MEETING

The meeting was called to order at 9:08AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Bree McGregor, Laura Reznich, and Jennie Schmitt. Stacy Pasche, Library Director

Absent: Trustees, Claudia Bailey, Brian Johnson, and Jim Larsen

Approval of Agenda: Motion by Ginny Freeman/Laura Reznich to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Motion by Laura Reznich/Bree McGregor to approve the minutes of the April 2, 2025, board meeting as written. Motion carried, unanimous.

Treasurer's Report: Motion by Ginny Freeman/Bree McGregor to approve the April Treasurer's report as presented and attached to the minutes. Motion carried, unanimous.

Approval of Monthly Bills: Motion by Ginny Freeman/Laura Reznich to authorize the March disbursements as listed and attached to the minutes. Motion carried, unanimous. **Motion** by Laura Reznich/Bree McGregor to authorize the April disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on April. See attached report. Additions to the written report, under staff changes - Linda Farrell has resigned and Nick Rubik has been hired to work two evenings a week, and Emily Anderson has been hired as seasonal youth assistant working 15-20 hours per week. IMLS Update, on Friday 100% of IMLS funding was restored, so who knows how that will play out. **Motion** by Laura Reznich/Bree McGregor to authorize up to \$15,000 to purchase a single Pod/Pillar Booth and five new chairs for the computer area. Motion carried, unanimous.

Committee Reports:

Finance Committee

1. Defined Benefit Plan Balance - **Motion** by Bree McGregor/Ginny Freeman to pay off the remaining balance (\$37,555) of the Library's MERS Defined Benefit Plan, Cathy Carter's pension. (see proposal attached to the minutes) Motion carried, unanimous.
2. Positive Pay - see director's report for explanation of this State Savings Bank service.
3. Fund Balance Designations - The Finance Committee moved funds from West Shore Bank to State Savings Bank leaving exactly \$210,000 at West Shore. This \$210,000 was split into two funds: \$130K for major building repairs and maintenance and \$80K for furnishing & equipment. The cash in State Savings Bank is operating \$\$\$. These changes will be reflected on the balance sheet.

Strategic Plan: Bree McGregor is working on drafting the goals for our Strategic Plan based on our special sessions earlier this year. The first drafted goal will be ready by the June meeting.

Old Business:

1. Gilmore Township representative - Gilmore Township has appointed Laura Reznich in take Brian Johnson's place as their representative while Brian is out of the country. Motion by Bree McGregor/Ginny Freeman to accept Laura Reznich as the Gilmore Township representative to the BSDL board and to appoint Brian Johnson as member-at-large to the BSDL board. Motion carried, unanimous.

New Business:

1. FY 2025-2026 Budget Draft - **Motion** by Laura Reznich/Ginny Freeman to approve the proposed Budget with changes. The revised version will be available later today. Motion carried, unanimous.
2. Oaths of Office will be administered in June.

The meeting was adjourned at 10:16AM.

Respectfully submitted, Ginny Freeman, Secretary