

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF MARCH 12, 2025, REGULAR MEETING

The meeting was called to order at 9:04AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Brian Johnson, Jim Larsen, Bree McGregor, Laura Reznich, and Jennie Schmitt. Stacy Pasche, Library Director

Absent: Claudia Bailey, Trustee

Approval of Agenda: Motion by Jim Larsen/Laura Reznich to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Motion by Jim Larsen/Brian Johnson to approve the minutes of the February 12, 2025, board meeting as written. Motion carried, unanimous.

Treasurer's Report: Motion by Brian Johnson/Jim Larsen to approve the Treasurer's report as presented and attached to the minutes. Motion carried, unanimous. Our bookkeeper Emily will be changing the balance sheet to reflect the fund balance, so our monthly reports will have a different look.

Approval of Monthly Bills: Motion by Ginny Freeman/Laura Reznich to authorize the February disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on February. See attached report.

Committee Reports: None

Strategic Plan: Discussion of First Draft, Mission, Vision, and Values - We will postpone discussion of our strategic plan until next month when we will have had a better chance to look over the notes from our last session with Cathy Meyer-Looze. The goal is to have a final document to guide us for the next five years.

Old Business:

1. Audit report from Keen Energy Solutions - Discussion culminated with the idea of asking the Friends of the Library if they would like to take on the proposed solar and LED fixtures replacement projects? Stacy and Jennie will attend the next FOL meeting to talk with their board about this.
2. ESTA Policy - Jennie, Laura, and Stacy explained more about the act and how the BSDL will keep records to be in compliance. As a small business we have until October to adopt a final policy.

New Business:

1. Board member appointment - **Motion** by Ginny Freeman/Laura Reznich to appoint Bree McGregor to finish out Jon Hawley's 3-year term on the BSDL board (ending June 30, 2026). Motion carried, unanimous.
2. Set budget hearing date - The proposed budget will be presented to the board at our regular **May 14th** board meeting. Then **May 28th at 9 AM** will be our **public hearing** on next year's budget, followed by a special meeting to approve the budget for 2025-2026.
3. MERS Defined Benefit balance - Postpone until the April board meeting when we will have the payment schedule for the defined benefit balance and can decide whether to pay it off now or not.

The meeting was adjourned at 10:26 AM.

Respectfully submitted, Ginny Freeman, Secretary