

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF FEBRUARY 12, 2025, REGULAR MEETING

The meeting was called to order at 9:03AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Claudia Bailey, Jon Hawley, Laura Reznich, Jim Larsen, and Jennie Schmitt; Stacy Pasche, Library Director; Bree McGregor, member of the public; Lindy Evans, representing State Savings Bank; TJ Brown from Keen Energy Solutions.

Absent: Brian Johnson, Trustee

Approval of Agenda: Motion by Jon Hawley/Jim Larsen to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Old Business:

1. Audit report from Keen Energy Solutions - TJ Brown reported on his audit of the BSDL, looking for efficiency possibilities and the future possibility of adding solar. There are currently opportunities for direct pay tax credits for non-profits and municipalities. Stacy will send us digital copies of TJ's report.

Approval of Minutes: Motion by Laura Reznich/Claudia Bailey to approve the minutes of the January 8, 2025, board meeting as written. Motion carried, unanimous.

Treasurer's Report: Motion by Jim Larsen/Claudia Bailey to approve the Treasurer's report as presented and attached to the minutes. Motion carried, unanimous. Working with our new bookkeeper, Emily, and with Quickbooks is going well.

Approval of Monthly Bills: Motion by Laura Reznich/Jon Hawley to authorize the January disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on January. See attached report. Laura, Stacy, and Jennie discussed the pending Earned Sick Time Act. A draft of a new library Sick Leave Policy is in the board packet, to be approved after the ESTA is passed by the Michigan legislature. Stacy will resend us materials related to our February 19th strategic planning session.

Guest: Lindy Evans, the business development officer from State Savings Bank, where we have the BSDL checking account, attended our meeting to touch base with the board and library director to see if we had any questions. Stacy thanked the bank for explaining, and allaying our fears about, the risks of online access to our checking account and for their generous donation to the children's area "fixtures."

Committee Reports: None

New Business:

1. Web Developer Proposals - **Motion** to follow Stacy Pasche's recommendation and go with TC Web Design for initial construction of our new website. Out of all the developers with whom she met, they were the best for ADA compliance. Motion carried, unanimous. See Stacy's summary of the developers with whom she met.

2. ESTA Policy Review - See Director's Report above and the attached draft. To be reviewed and adopted later after the State approves the final version of the act.

3. Budget Amendments - No action needed now. Stacy wanted to update us on where things stand, in anticipation of making amendments to the budget in May. We will use the spendable reserve for the new website and other items that were not included in the 2024-2025 budget adopted last spring.

Jon Hawley announced that after many wonderful years on the BSDL board he is resigning from the Library board after our March meeting. However, he is willing to be of service in any way he can in the future.

The meeting was adjourned at 10:08 AM.

Respectfully submitted, Ginny Freeman, Secretary