

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF JANUARY 10, 2024, REGULAR MEETING

The meeting was called to order at 9:00AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Jon Hawley, Jim Larsen, Jennie Schmitt, Laura Reznich, Brian Johnson, and Claudia Bailey; Stacy Pasche, Library Director; John Vinkemulder, member of the public.

Approval of Agenda: Motion by Jim Larsen/Brian Johnson to approve the agenda as presented. Motion carried, unanimous.

Public Input: John Vinkemulder commented, "I love this place, especially the staff. Just incredible."

Approval of Minutes: Motion by Laura Reznich/Jim Larsen to approve the minutes of the December 13, 2023, regular board meeting as written. Motion carried, unanimous.

Treasurer's Report: Motion by Jon Hawley/Brian Johnson to approve the December treasurer's report as presented. Motion carried, unanimous. The Grand Traverse Regional Community Foundation administrative fee on the Holtrey endowment is increasing from 1% to 1.5% to bring it in line with their current policy. See attached letter. Our current balance is \$525,168.41 with \$137,421.30 spendable. The fee is calculated based on the total endowment value.

Approval of Monthly Bills: Motion by Brian Johnson/Laura Reznich to authorize the December disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on December. See attached report. We discussed staffing both present and future and how this would affect the budget. Given the upcoming changes, Stacy is looking at hiring another full-time professional librarian.

Committee Reports:

Personnel Committee - Jennie Schmitt and Brian Johnson met with Stacy last week to discuss current and future staffing.

Old Business:

1. Bookkeeping Services - Karen Denis says she does want to continue working for the library and that the IRS electronic filing of W2's and 1099's will be all figured out for next year.
2. Shelving Project - see Director's report. Everything is on schedule for delivery and installation on January 16th.

New Business: None

The meeting was adjourned at 9:42AM.

Respectfully submitted,
Ginny Freeman, Secretary